Essentials and Support

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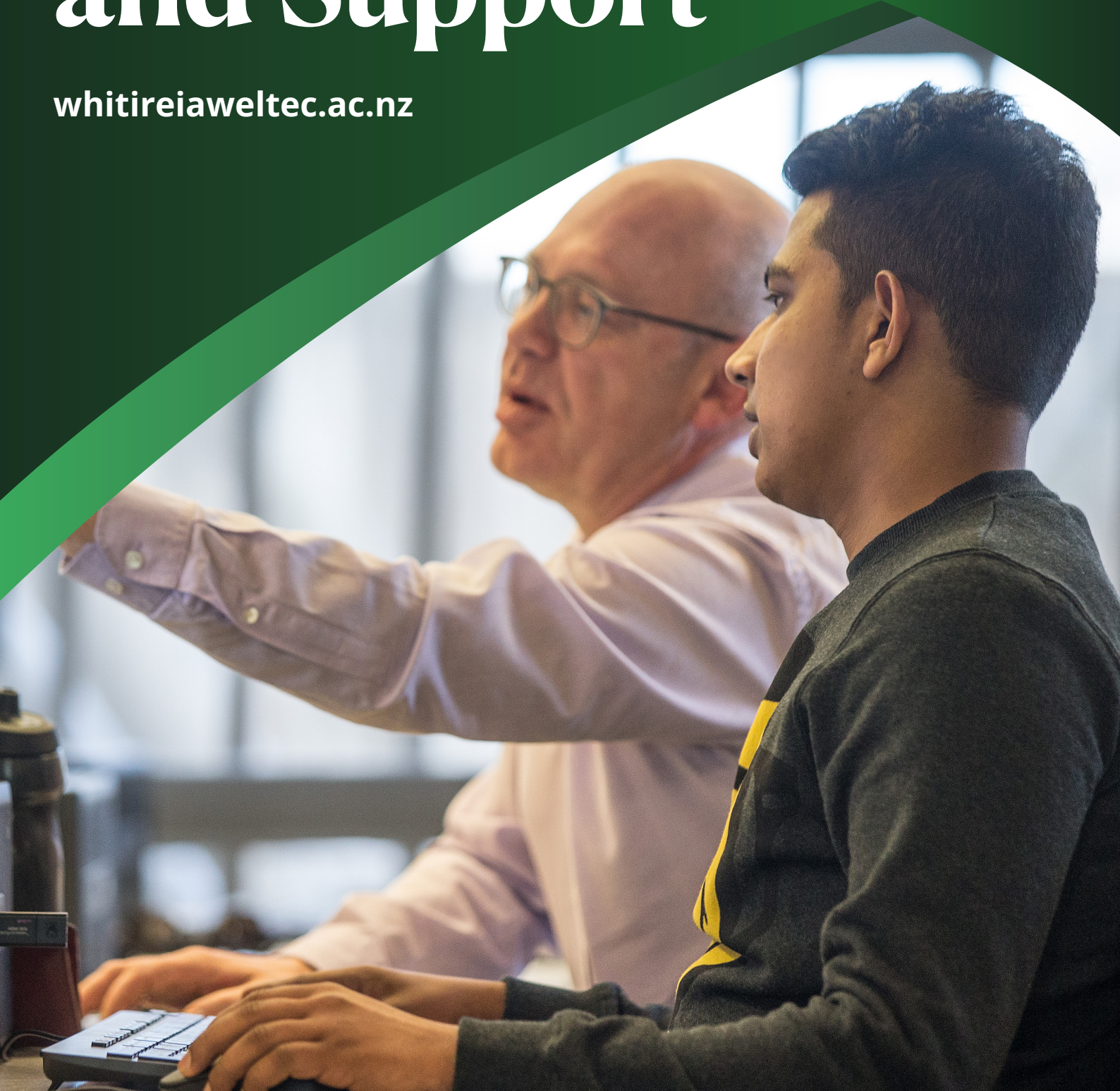
New Zealand Certificate in Information Technology Essentials (Level 4)

📖	Level 4
🕐	17 weeks, full-time (part-time options available)
📅	07 Jul 2025 (Petone)
💲	$3,600 (indicative for 2023 intake)
🌐	$12,500* (indicative for 2023 intake)

Get a taste of the world of tech. Learn the basics including information systems, user experience and interface design, computer networks, databases and software development. Develop your skills in a supportive environment that will equip you for further study or employment.

What you will learn

- Gain knowledge of computer hardware and operating systems
- Understand the essentials of computer applications and networks
- Learn business analysis and database management
- Develop skills in web design
- Work on software development
- Plan and manage IT projects

Study part-time

This programme includes part-time study options for people who want the flexibility of studying while they manage other commitments.

More detail about this qualification

Courses

IT4104 Fundamentals of Information Technology Infrastructure

Students will apply essential knowledge and concepts of computer hardware, operating systems, applications, networks, storage and security conforming to professional practice and ethical principles.

IT4105 Fundamentals of User Experience and Interface Design

Students will apply essential knowledge and concepts of business analysis, user experience and interface design to ethically create interactive digital media while demonstrating project management and communication skills.

IT4106 Fundamentals of Information Systems

Learn how to apply essential knowledge and concepts of information systems and project management methodologies in developing a relational database solution for an organisation.

IT4107 Fundamentals of Software Development

The learner will apply essential knowledge and concepts of software development to create simple applications.

Career options

- Technician
- Helpdesk liaison
- IT office administrator

Entry requirements

Under 20 years

- 40 credits at Level 2 or above
- Literacy - 10 credits at Level 1 or above, made up of 5 credits in reading and 5 credits in writing
- Numeracy - 10 credits at Level 1 or above
- Or relevant qualification

Over 20 years

If you're 20 years or over, you may qualify for special admission on this programme. Contact us if you don't meet the Under 20 entry criteria.

International students

Minimum IELTS (academic) score of 5.5 with no band score lower than 5, or equivalent.

Find your country's equivalent academic entry

requirements here

* International fees shown here do not include insurance and administration (currently approximately $924 per year of study)

Related study options

New Zealand Diploma in Information Technology Technical Support (Level 5)

New Zealand Diploma in Information Systems (Level 5)

Programme Information
2023 course selection sheet